

HAYSVILLE FALL FESTIVAL
Commercial-Craft-Civic Booth Registration Form

All exhibitors in the Haysville Fall Festival must meet the following terms and requirements. Please review these terms carefully. Your signature on the application form constitutes acceptance of these terms.

Requirements for Eligibility

***NO FOOD IS TO BE SOLD OR GIVEN AWAY FROM ANY BOOTH**

- *No flea market or garage sale items are allowed.
- *The Committee reserves the right to remove any item from sale that is deemed inappropriate.
- *The Committee reserves the right to exclude non-compliant vendors from future shows.
- *Your permanent Kansas Sales Tax Number **MUST** be included with your application
- *All vendor vehicles must be out of the park and off Sarah Lane by 8:30 a.m. on Sat., 10:00 a.m. on Sun.
- *No parking is permitted on Sarah Lane or Hungerford Ave. except during set-up and take-down
- *The Festival is a two-day event and Vendors are expected to maintain the booth both days with sufficient product to sell both days.
- * Laser Lights or anything that shoots any type of projectile are not to be sold.
- *Any knife or cutlery is to be boxed and bagged at time of sale.

Other Information:

- *Regular booth spaces are 10 feet by 10 feet and located outdoors.
- *Tent or canopy size is restricted to 10 feet x 10 feet or smaller for each space you purchase.
- *We do not provide tables or chairs.
- *The vendors may come to the park between 5:00 p.m. and 7:00 p.m. on Friday to locate their booth space.
- *Vendors may begin setup at 5:00 p.m. Friday, 6:00 a.m. Saturday and 7:30 a.m. Sunday.
- *Note that there is no scheduled Security for Friday Night.
- *It will be your choice to either take down entirely or leave your booth standing overnight.
- *Although attempts will be made to provide security for Saturday Night, please be advised that vendors assume all risk for accidents and losses to themselves and exhibits. The Haysville Fall Festival Committee will not be responsible for theft and damage to merchandise or personal property.
- *We encourage all vendors to carry liability insurance.
- *It is expected that the area in and around the space your booth occupied during the Festival will be returned to its previously existing condition prior to your departure
- *If your booth requires electricity please bring you own heavy-duty extension cord.
- *Deadline for registration is October 01, 2010. The cancelled check is your receipt and notification of your acceptance. We will be sending confirmation letters with booth locations to all those registered by Oct 1st. All registrations received after Oct 1st may not receive a confirmation letter. All booths are on a first come, first serve basis.
- *Returned checks will be grounds for removal from this and future Haysville Fall Festivals.
- *There are no refunds for cancellations less than 30 days prior to the Festival.
- *All money and/or taxes are the sole responsibility of the exhibitor.

Show Times: Saturday: 9:00 a.m. - 6:00 p.m. Sunday: 9:00 a.m. - 5:00 p.m.

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Booth Type: Craft, Commercial, Civic

Name(s): _____

Street Address: _____

City, State, and Zip Code: _____

Telephone: _____ E-mail: _____

Kansas State Tax Number (Or SS#): _____

Description of Booth Content(s): _____

Number of spaces ____ at \$40.00 each

I will need electricity hook-up ____ \$10.00 per space (Limited Availability)

Interested in purchasing an ad for HFF Program Book: Yes No

Comments and request for consideration when assigning booth locations:

I hereby release and discharge the Haysville Fall Festival Committee from any and all liability for damage or injury to my personal property or person during the Festival. I have read and understand all rules and regulation set forth by the Haysville Fall Festival.

Signature: _____ Date: _____

Send application to: **Haysville Fall Festival**
P.O. Box 363,
Haysville, KS, 67060

Make Checks payable to: **Haysville Fall Festival**

For More Information on Booths:

Contact Janet Parton: E-mail rjparton@sbcglobal.net Phone: Home: 316-529-1773
Work: 316-268-1731

Other Festival Info: www.haysvillefallfestival.com

Booths will be assigned as they come in, so to have a better chance of getting the space you would like be sure to get your reservations in early.